

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, May 20, 2009, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark**
 Dolores Johnson
 Kirk A. Martin
 Bruce Miller
 Scott Tracy

Absent : **Karen Kahn**
 Patricia Griffin

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Tracy Lincoln, Airport Operations Manager
 Rebecca Fribley, Sr. Property Management Specialist
 Jeff McKee, Environmental Compliance Officer

PUBLIC COMMENT

1. 1. **SPEAKER:** Carl Hopkins. The video recording of comments is available on the City of Santa Barbara's web site <http://www.santabarbaraca.gov/>. Recordings are available for 6-months.

NOTICES

2. That the Lease Review Sub Committee met on Thursday, May 14, 2009 at the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Wednesday, May 14 at 4:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

CONSENT CALENDAR

4. **SUBJECT:** MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, March 18, 2009.

5. SUBJECT: LEASE AGREEMENT – WCP LOGISTICS, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with WCP Logistics, Inc., a California Corporation, for 9,000 square feet of fenced land, at 150 Arthur Mollenhauer Road, at the Santa Barbara Airport, effective May 1, 2009, for a monthly rental of \$1,260, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200907

6. SUBJECT: LEASE AGREEMENT – SPITFIRE FLIGHT SCHOOL AVIATION, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Spitfire Flight School Aviation, Inc., a California Corporation, for 986 square feet of Building 122, 300 William Moffett Place, at the Santa Barbara Airport, effective June 1, 2009, for a monthly rental of \$917, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200908

7. SUBJECT: LEASE AMENDMENT WITH SANTA BARBARA AIRPORT AUTO CENTER, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute an Amendment to Lease No. 200614, as amended September 1, 2006, (Amendment No. 200622) with Santa Barbara Airport Auto Center, Inc., a California Corporation, amending Article 1, "Premises" and Article 5, "Rent".

ACTION: Approved the recommendation; Agreement No. 200909

8. SUBJECT: TERMINAL UTILITIES LICENSE AGREEMENT

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a one-year License Agreement with the United States of America, Transportation Security Administration (TSA), allowing the use of 2,249 square feet of the Airline Terminal Building, 500 James Fowler Road, at the Santa Barbara Airport, for the purpose of security screening, for a monthly fee of \$1,429 for electricity and janitorial services.

ACTION: Approved the recommendation; Agreement No. 200910

9. SUBJECT: Lease Agreement – L3 Communications, Maripro, Inc.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a six-month Lease Agreement, with one six-month option, with L3 Communications, Maripro, Inc., a California Corporation, for 1,950 square feet of storage in Building 315, at 90 Dean Arnold Place, at the Santa Barbara Airport, effective May 15, 2009, for a monthly rental of \$1,365, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200911

10. SUBJECT: LEASE AGREEMENT – QUIQLITE, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with QuiqLite, Inc., a California Corporation, for 408 square feet of Building 258, at 629 Firestone Road, at the Santa Barbara Airport, effective April 1, 2009, for a monthly rental of \$539, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200912

11. SUBJECT: LEASE AGREEMENT – ACCURATE AVIATION GROUP, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Accurate Aviation Group, Inc., a California Corporation, for 464 square feet of office and 84 square feet of storage space in Building 122, at 302 William Moffett Place, at the Santa Barbara Airport, effective May 1, 2009, for a monthly rental of \$400, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200913

12. SUBJECT: APRIL & MAY 2009 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Clark/Johnson. Unanimous voice vote.

LIAISON REPORTS

ACTION: Presented.

COMMISSION MATTERS

13. SUBJECT: ANNUAL CITY ADVISORY GROUP WORKSHOP

RECOMMENDATION: That Airport Commission receive an oral report on the Advisory Group Workshop held on Wednesday, April 22, 2009 – Commissioner Tracy

ADMINISTRATIVE REPORTS

14. SUBJECT: AIRPORT AMBASSADOR PROGRAM

RECOMMENDATION: That Airport Commission receive a presentation on the Airport Ambassador Program.

ACTION: Presented.

DIRECTOR'S REPORT

15. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
 4. Property Management
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Airfield Safety Projects Wetland Mitigation Plan
 3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ACTION: Presented.

ADJOURNMENT 7:35 p.m., on order of Vice-Chair Miller.

Karen Ramsdell, Airport Director

Rebecca Fribley, Recording Secretary